

Secretary's Report
Intergroup Meeting August 15, 2012

As Secretary, it is my responsibility to report a summary of all Unfinished Business, New Business, and any motions that were passed at the July 18, 2012 Service Board Meeting. Details of the following items will be discussed further during tonight's meeting.

Unfinished Business:

0

New Business:

1st mtg new service board we went through service manual to understand our commitments

Motions Passed:

11 VOTES

* USO NEW TAGLINE - PASSED

* SHD WE RAISE BOOK PRICES - PASSED

TO INCLUDE/CELEBRATE
IN SHPCG
UNANIMOUS

* INCREASE OF HEALTH INSURANCE - PASSED * VOTE TO GIVE P/T HELP .50/HR RAISE PASSED

Thank you for allowing me to be of service.

OC Intergroup Secretary

INCOME EXPENSE STATEMENT

FINANCIAL REPORT 2011 - 2012

YEAR to DATE

INCOME

| | | |
|----------------|----------|----------|
| Literature | 7,597.70 | 7,597.70 |
| Sales Tax | 530.96 | 530.96 |
| Contributions | 4,553.95 | 4,553.95 |
| Orange Blossom | 36.40 | 36.40 |
| Interest M\Q | 2.15 | 2.15 |
| fundraising | | - |
| Miscellaneous | 274.25 | 274.25 |
| | | |

| | | |
|---------------------|------------------|------------------|
| Total Income | 12,995.41 | 12,995.41 |
|---------------------|------------------|------------------|

EXPENSES

| | | |
|------------------------|----------|----------|
| Payroll | 3,349.31 | 3,349.31 |
| Personnel Ins. | 154.73 | 154.73 |
| Office Expenses | 400.56 | 400.56 |
| Phone/Internet M\Q | 180.14 | 180.14 |
| Literature (Purchased) | 3,408.11 | 3,408.11 |
| Literature (Use) | | - |
| Directory | 960.00 | 960.00 |
| Rent | 1,556.81 | 1,556.81 |
| Orange Blossom | 85.00 | 85.00 |
| Service Brd Exp | | - |
| Sales Tax | 1,910.00 | 1,910.00 |
| Payroll Taxes M\Q | 702.18 | 702.18 |
| Miscellaneous | 992.88 * | 992.88 |
| | | |

| | | |
|-----------------------|------------------|------------------|
| TOTAL EXPENSES | 13,699.72 | 13,699.72 |
|-----------------------|------------------|------------------|

| | | |
|------------------|-----------------|--------------------|
| CASH FLOW | (704.31) | \$ (704.31) |
|------------------|-----------------|--------------------|

| MONTHEND SUMMARY | | | P / (L) |
|-------------------|-------------------|-------------------|-----------------|
| Office COH | 100.00 | 100.00 | - |
| Service Board COH | 50.00 | 50.00 | - |
| Checking | 46,610.16 | 45,903.70 | (706.46) |
| Money Market | 25,306.46 | 25,308.61 | 2.15 |
| CD | 40,990.52 | 40,990.52 | - |
| | | | |
| TOTALS | 113,057.14 | 112,352.83 | (704.31) |

*\$300 Trinity Church, \$692.88 Liability insurance

Al-Anon/Alateen Group Bank Accounts

Frequently we get inquiries from members about opening bank accounts for their Groups. Today's banking laws present challenges and create concerns regarding anonymity, legality and costs. In keeping with our Traditions, it is a matter of autonomy and the group conscience as to whether or not to open an account. It is suggested that Groups gather information and discuss the matter in the group and arrive at an informed group conscience.

1. Is it necessary for an Al-Anon Group to have a bank account?

Al-Anon Groups are not required to have a group bank account. The decision is up to the Group's autonomy. Groups are encouraged to gather the information including bank fees, etc., discuss the matter, and make an informed group conscience.

2. What is required for an Al-Anon Group to have a bank account?

In order for an Al-Anon Group to open a bank account the group is required to obtain a Tax ID number from the Internal Revenue Service (IRS) called an Employer Identification Number (EIN). It is simply a federal identification number that banks are required to keep on file. **AN EIN DOES NOT GIVE LEGAL STATUS TO AN AL-ANON GROUP.**

The trusted servant applying for the EIN for the Group will have to provide their **FULL NAME, ADDRESS AND SOCIAL SECURITY NUMBER ON THE EIN APPLICATION.** This information will also be required on the bank account application form. It is suggested that a group bank account have at least two to four members of the group who can access the account and at least two signers on every check.

The disclosure of information is up to the individual; it is not a requirement of any service position for Al-Anon.

3. What if the bank asks for a copy of the U.S. 501(c)3 non-profit determination number?

The Service Arms (i.e., OC Intergroup, SCWS, WSO) cannot share their non-profit number with any Group.

4. How does a Group become a non-profit organization so we can have a no fee bank account?

Al-Anon and Alateen are mutual support groups. They are not organized according to the Traditions and they are not legal entities. Some banks may be willing to offer lower fees and it is suggested to show the bank manager a copy of the current Service Manual (pages 24 - 27). The Al-Anon Preamble to the Twelve Steps describes the purpose of an Al-Anon Group and the sections on Membership and

Group Finances/Budget in "Groups at Work" provide additional information on our fellowship if needed.

5. The bank account our Group has had for years is now charging monthly fees. What should we do?

It is up to the group conscience to decide if the Group can afford the monthly fees, continue to meet Group expenses and support the Al-Anon service arms.

6. How does our group obtain an EIN?

There are two ways to obtain an EIN:

* On line at www.IRS.gov

* By submitting a printed form SS-4 via fax or mail. The form can be downloaded from the IRS site.

Al-Anon Groups would fall in the "Community or Volunteer Group" designation. Since the EIN is to be used only for banking purposes the form only requires lines 1-5b, 7 a-b, 8a, 9a, 9b, 10, and 18.

On line 9a write "Mutual support group meeting weekly."

On line 10, check for "banking purposes only and put open checking account".

7. Can the Group Treasurer deposit the group's funds into their personal checking account?

It is not recommended that group funds be deposited into a member's personal checking account.

8. Our Group chooses NOT to have a bank account. What other means can we use to pay our group expenses?

Prudence is the guiding principle in money matters in Al-Anon. It is recommended that Groups only keep enough funds to cover group expenses and maintain an appropriate prudent reserve. (See G-41, Reserve Fund Guideline). Some groups alter their schedule of payments more frequently even if the amounts sent to the Service Arms are less each month just to avoid accumulating large sums of cash.

PUBLIC INFORMATION REPORT

August-September 2012

Past Events

Annual Rule
62 Picnic: July
15th

Current Events

Chilli Cookoff for Harbor
Area 1181: Sat, Sept 15th
9am-4pm
-->4-6 volunteers needed for
3.5 hour shifts
--> 4900 East 7th Street,
Long Beach

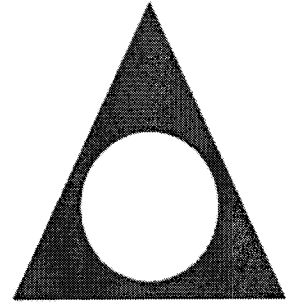
Upcoming / Prospective Events

TBA

All-Aman and Allteen Groups at Work; reference pages 14, 40, 60

Contacts for more Information: Casey L. (714) 321-8660, Luci C. (714) 272-0209, or Gwen B. 562-714-9312

Institutions



Hi Folks,

Our new board members Julie, Paulette and myself have been busy scrubbing and updating our previous lists of panel meetings and volunteers; making sure all contact and commitment information remain current. Once finished, we will begin reaching out and reconnecting new volunteer faces with new and existing panels. Additionally, we have been reaching out to more rehab/recovery centers as well as government and schools. In the coming weeks and months, we are hoping to be able to add these new connections and relationships to our database.

Now is the time to go back and ask your meetings if there any additional groups or institutions that they may know of that would be in need of a panel.

Thank You,

Steve F.
949-307-4483
deszinefreak@gmail.com

Julie S.
213-706-2635

Paulette O.
714-313-3216



OC InterGroup Alanon-Alateen Report - Districts 57-60-63-66



Submitted by Cathleen-Nancy-Steve comments | idea | volunteers- call or ocalateen@gmail.com

8/15/12 Available as a pdf for email distribution

Alateen Applications and Workshops (Required For All Per SCWS Vote 5/19/12)

<http://www.scws-al-anon.org/alateen.php>

http://www.scws-al-anon.org/documents/AMIAS_AppPacket_051912.pdf

| District 57 | District 60 | District 63 | District 66 |
|--|---|--|---|
| AVALON BELLFLOWER CERRITOS LAKEWOOD LONG BEACH LOS ALAMITOS PARAMOUNT SEAL BEACH SIGNAL HILL | ANAHEIM BREA BUENA PARK CYPRESS FULLERTON LA HABRA LA MIRADA ORANGE PLACENTIA YORBA LINDA | FOUNTAIN VALLEY GARDEN GROVE HUNTINGTON BEACH SANTA ANA SUNSET BEACH TUSTIN | CORONA DEL MAR COSTA MESA DANA POINT IRVINE LAGUNA BEACH LAGUNA HILLS LAGUNA NIGUEL LAGUNA WOODS LAKE FOREST MISSION VIEJO NEWPORT BEACH RANCHO SANTA MARGARITA SAN CLEMENTE SAN JUAN CAPISTRANO SOUTH LAGUNA |
| | 8/18/12 SCAC Fundraiser | | 10/6/12- Alateen Workshop |

OC Intergroup Alateen Contacts

- Nancy C | 714-651-3275 cell | Nancy@NancyCotta.com
- Cathleen C | 714-916-4687 | uclacathleen77@aol.com (Also: D63 Alateen Coordinator)
- Steve M | 714-600-1499 | stmcnally1@yahoo.com
- ocalateen@gmail.com
- D57 Alateen Liaison: Open
- D60 Alateen Liaison: Open
- D63 Alateen Liaison: Jesse- HB Tuesday Evening
- D66 Alateen Liaison: Open

Current Alateen and Pre Teen Meetings (@ 10 Alateen and 5 Preteen) (@130 Alanon Meetings:

Brea, Cerritos, Dana Pt, Fullerton, Garden Grove Huntington Beach Irvine, Los Alamitos, Santa Ana, Tustin, Yorba Linda

New Alateen Meetings in Development:

Huntington Beach, Irvine, Garden Grove, Rancho Santa Margarita, Tustin

Ask Yourself: The Time Is Now | Break The Cycle

How would I (my meeting) like to share in my own and another's recovery under the age of 21?

Would you agree @15 meetings are about right for @300,000 Grade 6-12 Students in our area?

Is there a room at our Alanon location for an evening or after school Alateen meeting?

Should my Alanon Mtg take a group conscience to carry the message- help start meetings in my area?

Can my meeting include an Alateen speaker at its next round robin? Event?

How can I be a part of helping young people get Recovery?

Alanon Website National Website

- <http://www.al-anon.alateen.org/home> |
- <http://al-anon.org/members/manual.php>

Orange County Intergroup-Alanon Office Garden Grove, CA

- <http://orangecountyalanon.org/> | <http://orangecountyalanon.org/documents/ob/OBcurrent.pdf> Orange Blossom download-free | <http://orangecountyalanon.org/meetingdirectory.php>



INTERGROUP REPRESENTATIVE RESPONSIBILITIES *

- **REGISTERING AND MAINTAINING CURRENT GROUP RECORDS**

Submit ***IN WRITING*** to the Orange County Information Service Office the following information using the 'Orange County Group Officer Form' –

 - 1) New group officers' names, addresses and phone numbers
 - 2) Day, time and location of the group meeting that you represent
 - 3) List of group members willing to receive Twelve Step calls from the office

- **ACTING AS SPOKEPERSON** for your 'Home' group and exchanging group experiences and issues at the Intergroup meetings.

- **ACTING AS A LIAISON** between your 'Home' group and the Intergroup meetings and sharing information with your 'Home' group that is discussed at the Intergroup meetings.

- **ATTENDING ALL INTERGROUP MEETINGS**
 - 1) Meetings are held on the third Wednesday of the *even* numbered months (6 meetings per year – February, April, June, August, October and December)
 - 2) Meetings start at 7:30 pm with newcomer orientations @ 7:00 pm.
 - 3) If the primary Intergroup Representative cannot attend, have the **ALTERNATE INTERGROUP REPRESENTATIVE** attend. (Both Intergroup Rep. and Alternate Intergroup Rep. can attend the same Intergroup meeting).

- **ENCOURAGING NOMINATIONS ONCE A YEAR** of eligible members from your 'Home' group to be of service on the Service Board, and forwarding the names of those willing to be of service to the **NOMINATIONS CHAIRMAN**.

- **OBTAINING GROUP CONSCIENCE VOTE** as to the choice of nominees from your 'Home' district of those willing to be of service on the Service Board, as well as the Chairman-Elect, or any other pertinent information or decision.

- **CASTING GROUP CONSCIENCE VOTE AT INTERGROUP MEETINGS** for your 'Home' group relating to elections or decisions that are pertinent to Orange County Al-Anon members.

* You are qualified to serve as an Intergroup Rep or ALTERNATE if you have attended AL-ANON meetings regularly for at least ONE YEAR and ARE NOT also a member of Alcoholics Anonymous.

SUGGESTED FORMAT FOR INTERGROUP REPORT TO HOME GROUP

1. Briefly describe what Intergroup is and the duties of the Intergroup Representative

Example: "Intergroup addresses matters that affect all the groups at meetings held every other month. The Intergroup Representative provides communication between the groups and the Intergroup, conducts a group conscience when required for elections or decisions, casts the group conscience at Intergroup meetings, and nominates Service Board members prior to elections"

2. Summarize the actions taken at the last Intergroup Meeting. Since Intergroup Meetings take place every other month, news may be spread over a number of meeting to avoid very long reports. Report time critical items (such as meetings or deadlines) at the home group meeting after an Intergroup Meeting. Also, be sure to discuss any item where the Service Board seeks feedback from the groups and take a group conscience if necessary.
3. Mention any calls for volunteers for the various service functions. If there are sign-up sheets, mention them and be sure they are available to your group. Many groups put these items on a clip board. Return them promptly when filled out.
4. Announce and distribute any meeting flyers from the Intergroup Meeting.
5. Describe the Orange Blossom and announce any upcoming meetings.

Example: "This is the Orange Blossom. It is published monthly by the Orange County Information Office and provides announcement of upcoming meetings, information regarding the Information Office, and other Al-Anon related information. You can get a subscription which arrives anonymously for \$6.00 a year. There is a subscription form on the back. This week's meetings are ... (read from Orange Blossom)"