

Al-Anon Info Service Of O C
12391 Lewis Street Suite 102
Garden Grove, CA
December 31, 2023

0940

BANK RECONCILIATION

Page 1

Account	102	Farmers & Merchants Bank	A/C# 04093216
Bank statement balance, December 31, 2023			\$ 27,820.62
Less: Outstanding checks - see listing			<u>409.74</u>
Correct bank balance, December 31, 2023			<u>\$ 27,410.88</u>

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General ledger balance, November 30, 2023		\$ 28,999.60
Add: Deposits for the month	\$ 9,746.28	<u>9,746.28</u>
Total		38,745.88

Less: Checks issued	\$ 1,359.30	
Al-Anon Information Service Office	1,119.83	
Al-Anon Information Service Office	1,090.76	
Feliz & Associates	600.00	
Alliance Member	259.19	
Stamps.Com	78.79	
Staples	390.89	
Al-Anon Family	3,456.30	
State Fund	545.11	
Amazon	161.01	
Zoom	59.99	
Spectrum	217.95	
Bank Charge	2.00	
Citiview Plaza	<u>1,993.88</u>	<u>11,335.00</u>

Correct general ledger balance, December 31, 2023		<u>\$ 27,410.88</u>
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Al-Anon Info Service Of O C
12391 Lewis Street Suite 102
Garden Grove, CA
December 31, 2023

0940

BANK RECONCILIATION

Page 2

Account 102 Farmers & Merchants Bank

A/C# 04093216

Outstanding checks:

Date	Check Number	Payee	Account Code	Check Amount
12/22/23	122223	U S Treasury		\$ 384.05
12/22/23	122224	Employment Devel Dept		<u>25.69</u>
Total				<u>\$ 409.74</u>

Note: Please notify us if you have voided any outstanding checks.

December 31, 2023

0940 C 6-30

A1-Anon Info Service Of O C
12391 Lewis Street Suite 102

Garden Grove, CA

Al-Anon Info Service Of O C
12391 Lewis Street Suite 102

Garden Grove, CA
December 31, 2023

0940

OPERATING STATEMENT

6-30

ACCT	DESCRIPTION	CURRENT PERIOD	SIX MONTHS YEAR TO DATE	PERCENTAGE CURR.	YTD
SALES					
302	Uncategorized Income	\$ 1,541.95	\$ 7,015.23	16.3	10.8
303	Alateen	473.76	1,698.51	5.0	2.6
304	Books	2,713.30	20,901.94	28.6	32.2
305	Contributions - Other	681.14	5,741.79	7.2	8.8
306	Directories & Newcomer Packe	448.28	2,578.38	4.7	4.0
307	District 57 Contributions	414.34	5,242.46	4.4	8.1
308	District 60 Contributions	439.00	3,425.50	4.6	5.3
309	District 63 Contributions	869.40	3,761.95	9.2	5.8
310	District 66 Contributions	112.98	6,494.75	1.2	10.0
311	Miscellaneous Lit	393.60	1,234.64	4.2	1.9
313	Orange Blossom	1.00	15.00		
314	Pamphlets	331.95	2,645.55	3.5	4.1
315	Shipping	39.00	203.00	.4	.3
316	Spanish	800.23	2,692.93	8.4	4.1
317	Workbooks	231.00	1,343.00	2.4	2.1
	TOTAL SALES	<u>9,490.93</u>	<u>64,994.63</u>	100.0	100.0
COST OF SALES					
402	Purchases	(2,970.02)	15,140.11	(31.3)	23.3
410	Supplies		123.08		.2
415	Direct Labor	2,268.00	15,478.50	23.9	23.8
442	Payroll Taxes	173.51	1,209.87	1.8	1.9
	TOTAL COST OF SALES	<u>(528.51)</u>	<u>31,951.56</u>	(5.6)	49.2
	GROSS PROFIT	\$ 10,019.44	\$ 33,043.07	105.6	50.8
OPERATING EXPENSES					
512	Freight & Postage	78.79	312.16	.8	.5
520	Rent	1,993.88	14,207.16	21.0	21.9
522	Equipment Lease	145.51	1,746.12	1.5	2.7
524	Computer Expense	59.99	359.94	.6	.6
526	Utilities		217.95		.3
529	Telephone	217.95	1,089.75	2.3	1.7
530	Repairs & Maintenance		96.13		.2
535	Insurance - General	804.30	2,352.53	8.5	3.6
548	Licenses & Permits	75.00	75.00	.8	.1
549	Website Fee		19.99		
552	Vehicle Expense	178.82	925.54	1.9	1.4
564	Legal & Accounting	600.00	2,100.00	6.3	3.2
566	Office Expense	551.90	783.98	5.8	1.2
567	Bank Charges	2.00	2.49		
568	Merchant Fees	160.30	704.92	1.7	1.1
	TOTAL OPERATING EXPENSES	<u>4,868.44</u>	<u>24,993.66</u>	51.3	38.5
	OPERATING PROFIT or (LOSS)	\$ 5,151.00	\$ 8,049.41	54.3	12.4
OTHER INCOME & (EXPENSE)					
901	Interest Income		219.50		.3

Al-Anon Info Service Of O C

CHANGES IN FINANCIAL POSITION

December 31, 2023

0940 BALANCE SHEET ANALYSIS 6-30

ACCT	DESCRIPTION	CURRENT PERIOD	SIX MONTHS YEAR TO DATE
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CHANGES IN ASSETS

CHANGE IN CURRENT ASSETS			
102	Cash in Bank Farmers and Merchants	\$ (1,588.72)	\$ (2,248.56)
103	Farmers & Merchants Savings		.85
104	Farmers & Merchants CD#9179		178.72
105	Farmers & Merchants CD#9454		39.93
106	Accounts Receivable	122.84	(949.63)
110	Petty Cash		411.00
130	Inventory	<u>6,655.37</u>	<u>10,123.31</u>
	NET CHANGE IN CURRENT ASSETS	5,189.49	7,555.62
	NET CHANGES IN ASSETS	<u>\$ 5,189.49</u>	<u>\$ 7,555.62</u>

CHANGES IN LIABILITIES & EQUITY

CHANGE IN CURRENT LIABILITIES			
233	Accrued Payroll Tax - State	\$	\$ 101.28
236	Sales Tax Payable	<u>538.49</u>	<u>(314.57)</u>
	NET CHANGE IN CURRENT LIAB.	538.49	(213.29)
	NET CHANGES IN LIABILITIES	538.49	(213.29)
CHANGE IN EQUITY			
283	Fund Balance	(500.00)	(500.00)
	Net Profit or (Loss)	<u>5,151.00</u>	<u>8,268.91</u>
	NET CHANGE IN EQUITY	4,651.00	7,768.91
	NET CHANGES IN LIAB. & EQUITY	<u>\$ 5,189.49</u>	<u>\$ 7,555.62</u>

Al-Anon Info Service Of O C

YEAR TO DATE COMPARATIVE

For the Six Months Ended December 31, 2023

0940

CURRENT TO PRIOR

6-30

ACCT	DESCRIPTION	YEAR TO DATE		VARIANCE	
		CURR YEAR	PRIOR YEAR	DOLLARS	PERCENT
SALES					
302	Uncategorized Income	\$ 7,016	\$ 6,412	\$ 604	9.4
303	Alateen	1,698	500	1,198	239.6
304	Books	20,902	12,782	8,120	63.5
305	Contributions - Other	5,742	11,998	(6,256)	(52.1)
306	Directories & Newcomer Packe	2,577	2,204	373	16.9
307	District 57 Contributions	5,243	4,965	278	5.6
308	District 60 Contributions	3,427	3,313	114	3.4
309	District 63 Contributions	3,760	2,955	805	27.2
310	District 66 Contributions	6,494	9,448	(2,954)	(31.3)
311	Miscellaneous Lit	1,236	1,261	(25)	(2.0)
312	Office Transactions		60	(60)	(100.0)
313	Orange Blossom	15	7	8	114.3
314	Pamphlets	2,646	2,522	124	4.9
315	Shipping	203	240	(37)	(15.4)
316	Spanish	2,692	1,806	886	49.1
317	Workbooks	1,343	1,276	67	5.3
	TOTAL SALES	64,994	61,749	3,245	5.3
COST OF SALES					
402	Purchases	15,140	19,060	3,920	20.6
410	Supplies	123	173	50	28.9
415	Direct Labor	15,478	14,580	(898)	(6.2)
442	Payroll Taxes	1,211	1,417	206	14.5
	TOTAL COST OF SALES	31,952	35,230	3,278	9.3
	GROSS PROFIT	\$ 33,042	\$ 26,519	\$ 6,523	24.6
OPERATING EXPENSES					
512	Freight & Postage	312	380	68	17.9
520	Rent	14,206	11,629	(2,577)	(22.2)
522	Equipment Lease	1,746	1,018	(728)	(71.5)
524	Computer Expense	360	360		
525	Backgound Check		114	114	100.0
526	Utilities	218		(218)	
529	Telephone	1,090	1,308	218	16.7
530	Repairs & Maintenance	96	97	1	1.0
535	Insurance - General	2,353	2,747	394	14.3
548	Licenses & Permits	75		(75)	
549	Website Fee	20		(20)	
552	Vehicle Expense	925	767	(158)	(20.6)
555	Trade Show Expense		75	75	100.0
564	Legal & Accounting	2,100	1,800	(300)	(16.7)
566	Office Expense	784	726	(58)	(8.0)
567	Bank Charges	2	177	175	98.9
568	Merchant Fees	706		(706)	
580	Dues & Subscriptions		80	80	100.0
	TOTAL OPERATING EXPENSES	24,993	21,278	(3,715)	(17.5)

Al-Anon Info Service Of O C

CURRENT MONTH COMPARATIVE

For the Month of December 2023

0940

ACTUAL - CURRENT TO PRIOR

6-30

ACCT	DESCRIPTION	CURRENT PERIOD		VARIANCE	
		CURR YEAR	PRIOR YEAR	DOLLARS	PERCENT
SALES					
302	Uncategorized Income	\$ 1,542	\$ 1,034	\$ 508	49.1
303	Alateen	474	103	371	360.2
304	Books	2,713	2,142	571	26.7
305	Contributions - Other	681	4,529	(3,848)	(85.0)
306	Directories & Newcomer Packe	448	352	96	27.3
307	District 57 Contributions	415	274	141	51.5
308	District 60 Contributions	439	740	(301)	(40.7)
309	District 63 Contributions	869	411	458	111.4
310	District 66 Contributions	113	2,458	(2,345)	(95.4)
311	Miscellaneous Lit	394	167	227	135.9
313	Orange Blossom	1		1	
314	Pamphlets	332	513	(181)	(35.3)
315	Shipping	39	54	(15)	(27.8)
316	Spanish	800	325	475	146.2
317	Workbooks	231	291	(60)	(20.6)
	TOTAL SALES	<u>9,491</u>	<u>13,393</u>	<u>(3,902)</u>	<u>(29.1)</u>
COST OF SALES					
402	Purchases	(2,970)	2,037	5,007	245.8
415	Direct Labor	2,268	2,140	(128)	(6.0)
442	Payroll Taxes	174	191	17	8.9
	TOTAL COST OF SALES	<u>(528)</u>	<u>4,368</u>	<u>4,896</u>	<u>112.1</u>
	GROSS PROFIT	\$ 10,019	\$ 9,025	\$ 994	11.0
OPERATING EXPENSES					
512	Freight & Postage	78	62	(16)	(25.8)
520	Rent	1,994	3,592	1,598	44.5
522	Equipment Lease	146		(146)	
524	Computer Expense	60	60		
529	Telephone	218	218		
535	Insurance - General	804	258	(546)	(211.6)
548	Licenses & Permits	75		(75)	
552	Vehicle Expense	179	201	22	11.0
564	Legal & Accounting	600		(600)	
566	Office Expense	552	33	(519)	1572.7
567	Bank Charges	2	55	53	96.4
568	Merchant Fees	160		(160)	
580	Dues & Subscriptions		40	40	100.0
	TOTAL OPERATING EXPENSES	<u>4,868</u>	<u>4,519</u>	<u>(349)</u>	<u>(7.7)</u>
	OPERATING PROFIT or (LOSS)	\$ 5,151	\$ 4,506	\$ 645	14.3
	NET PROFIT or (LOSS)	<u>\$ 5,151</u>	<u>\$ 4,506</u>	<u>\$ 645</u>	<u>14.3</u>

Al-Anon Info Service Of O C
 12391 Lewis Street Suite 102
 Garden Grove, CA
 December 31, 2023

0940

Detail General Ledger

6-30

Page 1

Date	Index	Description	Current Month	Year To Date
11 30	00099	Voided Checks		
11 30	101	Unexplained Cash Activity		
12 31	101	J070024 Rec On Account	9,906.58 Dr	
12 31	101	J070027 Reclass Merchant Fees	160.30 Cr	
12 31	101	000199 Deposits	<u>9,746.28 Cr</u>	
		Current Total		
		Ending Balance		
11 30	102	Cash in Bank Farmers and Merchants		
		Beginning Balance		28,999.60 Dr
12 31	102	J070001 Checks Disbursed	949.56 Cr	
12 31	102	J310003 Deposits	9,746.28 Dr	
12 31	102	J310005 Feliz & Associates	600.00 Cr	
12 31	102	J310007 Alliance Member	259.19 Cr	
12 31	102	J310009 STAMPS.COM	78.79 Cr	
12 31	102	J310011 Staples	390.89 Cr	
12 31	102	J310013 Al-Anon Family	3,456.30 Cr	
12 31	102	J310015 State Fund	545.11 Cr	
12 31	102	J310017 Amazon	161.01 Cr	
12 31	102	J310019 Zoom	59.99 Cr	
12 31	102	J310021 Spectrum	217.95 Cr	
12 31	102	J310023 Bank Charge	2.00 Cr	
12 31	102	J310025 Citiview Plaza	1,993.88 Cr	
12 08	102	J990256 Recap Net Pay	1,119.83 Cr	
12 22	102	J990263 Recap Net Pay	<u>1,500.50 Cr</u>	
		Current Total	1,588.72 Cr	
		Ending Balance		27,410.88 Dr
11 30	103	Farmers & Merchants Savings		
		Beginning Balance		4,046.84 Dr
		Ending Balance		4,046.84 Dr
11 30	104	Farmers & Merchants CD#9179		
		Beginning Balance		77,490.22 Dr
		Ending Balance		77,490.22 Dr
11 30	105	Farmers & Merchants CD#9454		
		Beginning Balance		18,699.22 Dr
		Ending Balance		18,699.22 Dr
11 30	106	Accounts Receivable		
		Beginning Balance		177.12 Dr
07 31	106	J080002 Reclass Merchant Fees		172.44 Cr
07 31	106	J080004 Reclass Sales		172.44 Cr
08 31	106	J080006 Reclass Merchant Fees		86.83 Cr
08 31	106	J080008 Reclass Sales		86.83 Cr
09 30	106	J080010 Reclass Merchant Fees		71.04 Cr
09 30	106	J080012 Reclass Sales		71.04 Cr
10 31	106	J080014 Reclass Merchant Fees		38.93 Cr

Al-Anon Info Service Of O C
 12391 Lewis Street Suite 102
 Garden Grove, CA
 December 31, 2023

0940

Detail General Ledger

6-30

Page 3

Date	Index	Description	Current Month	Year To Date
12 22	233	J990260 Recap St/Sdi	Reg Pay 25.69 Dr	
12 22	233	J990265 Recap Swh	Deduct 16.42 Cr	
		Current Total		
		Ending Balance		498.55 Dr
11 30	236	Sales Tax Payable		
		Beginning Balance		667.04 Cr
12 31	236	J070022 Sales	538.49 Cr	
		Current Total	538.49 Cr	
		Ending Balance		1,205.53 Cr
11 30	240	Credit Card Payable		
11 30	281	Capital Stock		
11 30	283	Fund Balance		
		Beginning Balance		155,312.36 Cr
12 11	283	003105 Sarah Goldthorpe	500.00 Dr	
		Current Total	500.00 Dr	
		Ending Balance		154,812.36 Cr
11 30	302	Uncategorized Income		
		Beginning Balance		5,473.28 Cr
12 31	302	J070007 Sales	1,541.95 Cr	
		Current Total	1,541.95 Cr	
		Ending Balance		7,015.23 Cr
11 30	303	Alateen		
		Beginning Balance		1,224.75 Cr
12 31	303	J070008 Sales	473.76 Cr	
		Current Total	473.76 Cr	
		Ending Balance		1,698.51 Cr
11 30	304	Books		
		Beginning Balance		18,188.64 Cr
12 31	304	J070009 Sales	2,713.30 Cr	
		Current Total	2,713.30 Cr	
		Ending Balance		20,901.94 Cr
11 30	305	Contributions - Other		
		Beginning Balance		5,060.65 Cr
12 31	305	J070010 Sales	681.14 Cr	
		Current Total	681.14 Cr	
		Ending Balance		5,741.79 Cr
11 30	306	Directories & Newcomer Packets		
		Beginning Balance		2,130.10 Cr
12 31	306	J070011 Sales	448.28 Cr	
		Current Total	448.28 Cr	
		Ending Balance		2,578.38 Cr

Al-Anon Info Service Of O C
 12391 Lewis Street Suite 102
 Garden Grove, CA
 December 31, 2023

0940

Detail General Ledger

6-30

Page 5

Date	Index	Description	Current Month	Year To Date
11 30	316	Spanish		
		Beginning Balance		1,892.70 Cr
12 31	316	J070020 Sales	800.23 Cr	
		Current Total	<u>800.23 Cr</u>	
		Ending Balance		2,692.93 Cr
11 30	317	Workbooks		
		Beginning Balance		1,112.00 Cr
12 31	317	J070021 Sales	231.00 Cr	
		Current Total	<u>231.00 Cr</u>	
		Ending Balance		1,343.00 Cr
11 30	402	Purchases		
		Beginning Balance		18,110.13 Dr
12 15	402	005091 Al-Anon Family Groups	229.05 Dr	
12 31	402	J070029 Adjust Inventory	6,655.37 Cr	
12 31	402	000204 Al-Anon Family	3,456.30 Dr	
		Current Total	<u>2,970.02 Cr</u>	
		Ending Balance		15,140.11 Dr
11 30	409	Outside Services		
11 30	410	Supplies		
		Beginning Balance		123.08 Dr
		Ending Balance		123.08 Dr
11 30	415	Direct Labor		
		Beginning Balance		13,210.50 Dr
12 08	415	J990253 Recap Dir Labor Reg Pay	1,029.00 Dr	
12 22	415	J990261 Recap Dir Labor Reg Pay	1,239.00 Dr	
		Current Total	<u>2,268.00 Dr</u>	
		Ending Balance		15,478.50 Dr
11 30	442	Payroll Taxes		
		Beginning Balance		1,036.36 Dr
12 08	442	J990254 Recap Dir Labor Fins OH	78.72 Dr	
12 22	442	J990262 Recap Dir Labor Fins OH	94.79 Dr	
		Current Total	<u>173.51 Dr</u>	
		Ending Balance		1,209.87 Dr
11 30	509	Outside Services		
11 30	510	Operating Supplies		
11 30	512	Freight & Postage		
		Beginning Balance		233.37 Dr
12 31	512	000202 STAMPS.COM	78.79 Dr	
		Current Total	<u>78.79 Dr</u>	
		Ending Balance		312.16 Dr

Al-Anon Info Service Of O C
 12391 Lewis Street Suite 102
 Garden Grove, CA
 December 31, 2023

0940

Detail General Ledger

6-30

Page 7

Date	Index	Description	Current Month	Year To Date
11 30	536	Insurance - Medical		
11 30	538	Meals & Entertainment		
11 30	539	Travel		
11 30	540	Property Tax		
11 30	548	Licenses & Permits		
12 01	548	003104 Attorney General Of CA	75.00 Dr	
		Current Total	<u>75.00 Dr</u>	
		Ending Balance		75.00 Dr
11 30	549	Website Fee		
		Beginning Balance		19.99 Dr
		Ending Balance		19.99 Dr
11 30	550	Interest		
11 30	552	Vehicle Expense		
		Beginning Balance		746.72 Dr
12 08	552	J990255 Recap Fuel Remb Deduct	178.82 Dr	
		Current Total	<u>178.82 Dr</u>	
		Ending Balance		925.54 Dr
11 30	555	Trade Show Expense		
11 30	564	Legal & Accounting		
		Beginning Balance		1,500.00 Dr
12 31	564	000200 Feliz & Associates	600.00 Dr	
		Current Total	<u>600.00 Dr</u>	
		Ending Balance		2,100.00 Dr
11 30	565	Meeting Fees		
11 30	566	Office Expense		
		Beginning Balance		232.08 Dr
12 31	566	000203 Staples	390.89 Dr	
12 31	566	000206 Amazon	161.01 Dr	
		Current Total	<u>551.90 Dr</u>	
		Ending Balance		783.98 Dr
11 30	567	Bank Charges		
		Beginning Balance		.49 Dr
12 31	567	000209 Bank Charge	2.00 Dr	
		Current Total	<u>2.00 Dr</u>	
		Ending Balance		2.49 Dr
11 30	568	Merchant Fees		
		Beginning Balance		544.62 Cr