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ORANGE COUNTY/GREATER LONG BEACH AL-ANON INFORMATION OFFICE:
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**Minutes of the Orange County/Greater Long Beach
Intergroup Service Board Meeting of
January 19, 2022**

The Intergroup Service Board meeting of January 19, 2022 was called to order at 7:02 p.m. by the Chair, Carol G. Serenity Prayer was recited.

Reading: Twelve Steps were read by Lauren H.

Spiritual Principles Reading: Rachelle A., Nancy R., Lauren H., Laura B., and Isabel C. read "Group Conscience" from the Al-Anon/Alateen Service Manual 2018-2021 (version two (2)), as well as bylaws pages Section 5 on Page 22 through Section 1-E, Page 24.

PRESENT:

Officers: Chair – Carol G., Ex-Officio – Amber E. (no vote), Chair-Elect – Laura B., Treasurer, Sarah G.; Acting Secretary, Chip G. (no vote).

Committees: Alateen – Keli M., Institutions - Ginger C., Nominations/Historian – Amber E., Orange Blossom - Rachelle A. and Nancy R., Public Information- Marni C. and Mary M., Fund Raising Liaison & Phone Coverage - Lauren H., and World Service - Isabel C.

Non-Voting Liaisons: Ben P. - Farsi Language Liaison; Spanish Liaison – Vacant

Also present: Kevin O. Office Coordinator – Al-Anon Information Service Office of Orange County/Greater Long Beach

Quorum: A majority of the Service Board (12 of 14 voting members) were present to satisfy the quorum requirement. Seven is the number of votes needed to pass motions.

Acting Secretary – Chip G. – After review of the minutes of November 17, 2021, the following corrections were recommended:

1. Page 3 of the minutes: Motion to approve an immediate Bylaws change to delete the word "salaried". ADD: As required by bylaws, ISRs were notified at the December 8 meeting and in an announcement at that meeting, that the question would be brought to ISRs for a vote later.

FINAL

2. Page 3 of the minutes: The cost for the additional software is \$99.00 per year or \$349.00 for the lifetime of our software license. ADD: To allow for any inflationary price increases, a cap of \$500.00 was placed on the purchase. Motion made by Sarah G. and seconded by Lauren H.
3. Page 3 of the minutes: Correct Office hours for Tuesday through Thursday, ~~9:00 am to 4:30 pm~~ to 9:30 am to 1:00 pm and 2:00 pm to 4:30 pm. The Office will be closed between 1:00 pm and 2:00 pm for lunch.

Upon motion made by Marni C. and seconded by Lauren H., the minutes were approved as corrected. Decision: Yes = 10, No = zero, and Abstentions=zero.

Acting Office Coordinator– Kevin O. gave a verbal summary of items.

- AISO now has a full stock of CAL literature. Literature sales are on the rise with the opening of more in-person meetings.
- The penalties for late filing of Federal and State taxes have been waived. The Office is waiting for written letters of confirmation.
- The number of requests for Newcomer packets to be mailed out has increased.
- There is an \$11,000.00 decrease in annual contributions between 2020 and 2021.
- In person meetings are increasing. A suggestion was made that ISRs suggest each member to increase their contribution by one additional dollar at their meeting if possible.

Treasurer – Sarah G. - see report appended to these minutes. As of end of December 2021, the total Service Office income was \$10,449.39. Group contributions totaled \$4,326.97, an increase over the last month. Total Service Office expenses were \$18,738.81, comprised of payroll, literature, rent and other office expenses, producing a shortfall of -8,289.42. Total assets from checking/savings/other equals \$124,104.39.

Action: It was suggested to present the financial report at your meetings. Contributions need increasing across the board. Perhaps taking the financial reports to meetings at this time would explain the request for additional contributions.

OLD BUSINESS:

1. Topic: Create on a Three-Year Trial Basis an Office Oversight/Continuity Committee of Past Board Chairs, AI-Anon Members Who Own Businesses and Other AI-Anon Members With Business and Organizational Leadership Experience.

Q: How many on the Oversight Committee?

A: 5-7 members.

Q: How are they selected?

A: *Bylaws provide for the Chair to "...form standing committees as he/she, together with the Service Board, shall deem necessary for the welfare and operation of the groups."* Probably comprised of Past Board Chairs or members.

Q: What would the Oversight Committees relationship be to the Service Board?

FINAL

A: The Committee would not be decision makers. All recommendations/suggestions would come to the Service Board for discussion and motion, if needed, to be forwarded to the ISR meeting for vote.

Motion for approval create on a Three-Year Trial Basis an Office Oversight/Continuity Committee was made by Sarah G., seconded by Keli M.
Decision: Unanimous approval by voting members. Carried.

2. Refer Zoom vs. In-Person Meetings Question to Task Force for Recommendation

At the December Intergroup meeting, Information Service Representatives were split 50/50 on the question of whether to continue meeting on Zoom or return to in-person meetings. Only 27 ISRs (Information Service Representatives) were present.

It was suggested that the Chair-elect—who will be conducting meetings after June—form and chair a task force that would review responses to an email sent by the chair for feedback on the issue and make recommendations, including the possibility of a second vote when the current Omicron surge has passed.

Motion made by Lauren H. and seconded by Rachelle A. for the Chair-elect to form and chair a task force regarding the question of whether to continue meeting on Zoom or return to in-person meeting was unanimously approved. Carried.

3. Arrange Second Town Hall Meeting as Requested by Members.

At our October 10 Town Hall attended by Information Service Representatives and members at large, participants said they appreciated the opportunity to discuss Group issues and exchange information with each other.

Presenting the Town Hall on Zoom would be relatively inexpensive and simple to schedule.

We know that some Groups are unaware of resources offered by the Southern California World Service Area, such as electronically archived presentations and opportunities to have group questions and concerns addressed by a panel of Area officers. The Town Hall would be an opportunity to share this information.

One of our reasons for existing as an AI-Anon Information Service is to make information available to those who have been affected by someone's drinking. The Town Hall would be presented as an information-sharing event.
Area Officers will conduct the meeting.

Motion made by Lauren H. and seconded by Sarah G. to schedule a second Town Hall meeting was unanimously approved. Carried.

4. Topic: Status of Previously Approved Purchase of Software for the Orange Blossom—pending for follow-up on a possible source that sells at a discount to non-profit organizations.

Action: pending follow-up on a possible source that sells at a discount to non-profit organizations. Carryover under Old Business.

7th Tradition - Please continue to make contributions through ocalanon.org. There is a button to click for contributions. Please include meeting information where indicated.

NEW BUSINESS: No new business was presented today.

REPORTS:

Chair-Elect – Laura B. – Laura B. reported that she goes to the office weekly to maintain a liaison with the office personnel.

Ex-Officio – Amber E. – Amber E. complimented the board on restructuring the office. She also praised the incredible leadership over the past months.

Alateen- Keli M. – A meeting was held to discuss having an Alateen meeting at a local high school. A school administrator, a counselor and a social worker as well as with Gerry W., a Southern California Area Alateen Coordinator who has coordinated a program in Ventura that has established Alateen meetings in schools. Other schools will be able to follow our format for anonymity, dealing with minors and public government institutions, etc. once established.

Alateen Liaison – Position open.

Farsi Liaison - Ben P. (not present) - No report.

Spanish Liaison - Position vacant.

Fund Raising Liaison/Telephone Coverage – Lauren H. – Lauren practices the slogan “Let It Begin with Me”. She volunteered to make flyers for meetings to increase contributions. She also suggested asking meetings if they wanted a speaker meeting to increase interest in attendance. She will arrange the program.

Institutions –Ginger C. – OC Mission in Tustin and Wednesday Costa Mesa/Long Beach meeting need coordination of books and newcomer packets..

Nominations/Historian – Amber E. –No report.

Orange Blossom –Rachelle A. and Nancy R. –
Rachelle A. reported that \$351 has been received so far for Carol M.’s memorial fund.

Public Information – Marni C. and Mary M. - no report.

World Service – Isabel C. reported that the World Service Assembly met on November 20, 2021. More information is available on the website.

A Sharing of Service event had 300+ participants in attendance. There were 6 foreign countries and 23 states being represented.

Service Board Chairperson – Due to the extent of the agenda items for discussion, Carol G. deferred her report.

Next scheduled Intergroup Service Board Meeting is March 16, 2022.

Intergroup Service Board Meeting
January 19, 2022

FINAL

Motion to adjourn the meeting of the Intergroup Service Board at 8:52 p.m. was made by Lauren H., seconded by Nancy R., and passed by unanimous vote.

Respectfully submitted,

Chip G., Acting Secretary
(As edited by Service Board members)