

FINAL



ORANGE COUNTY/GREATER LONG BEACH AL-ANON INFORMATION OFFICE:
www.ocalanon.org
SOUTHERN CALIFORNIA AL-ANON WORLD SERVICE: www.scws-al-anon.org
AL-ANON FAMILY GROUPS HEADQUARTERS: www.al-anon.org
LOS ANGELES COUNTY AL-ANON CENTRAL OFFICE: www.alanonla.org

**Minutes of the Orange County/Greater Long Beach
Intergroup Service Board Meeting of
September 18, 2024**

The in-person Intergroup Service Board meeting of September 18, 2024, was called to order at 7:00 p.m. by the Chair, DJ K.. The Serenity Prayer was recited.

Readings:

Twelve Traditions – Ajit S.

Twelve Concepts of Service – Marilen H.

Spiritual Reading – DJ read from One Day at a Time, July 3.

ROLL CALL:

Officers: Chair – DJ K., Chair-Elect – Marque H., Ex-Officio – Ajit S.,
Secretary, Cherie S., Treasurer, Marilen H.

Committees: Alateen – OPEN, Co-Secretary – Sofia C.; Farsi Language Liaison –
Ben P. (Absent); Fundraising & Telephone Coverage – Cheryl J. and Dick G.;
Institutions – Gary G. (Absent); Nominations/Historian – Barbara Y.; Orange Blossom –
Jon M. and Cheryl S.; Public Information – Eric N., Toni C., and JoJo D.; Spanish-
Speaking Liaison – Cindy R.; World Service – Veronica B. (Absent)

Office Staff:

Mike F.

Oversite Committee:

Julie S.

REPORTS:

Treasurer: Marilen H.

The full monthly report is linked under calendar of events on the website. As of August 31, 2024, the current period total sales were \$8,945.87. The total cost of sales was \$6,980.64, resulting in a gross profit of \$1,965.23. Total operating expenses were \$3,644.47, leaving a net operating loss of (\$1,679.24). Interest income was \$56.74, resulting in a net operating loss for the month of (\$1,622.50). Total assets as of August 31, 2024, from checking/savings/other equals \$161,114.82.

See attached Treasurer's report. Also, a check reader machine needs to be ordered for the office.

7th Tradition basket was passed. Amount collected was \$70.00.

Secretary: Cherie S.

Quorum: A majority of the Service Board was present to satisfy the quorum. Of 18 members, 15 were present.

The July 17, 2024, Service Board meeting minutes were reviewed. Several corrections were made.

Action: A motion was made by Marque H. and seconded by Marilen H. to approve the minutes as corrected.

Decision: Motion passed.

Old (unfinished) Business

None

New Business – See Page 5 for New Business items.

Office Oversight & Continuity Committee (OCC): Julie S. (Chair)

The OCC has been very involved in the banking changes, which also required some changes in Office processes.

The Proposed Revised By-Laws are still being edited. Marque agreed to take on the responsibility of finalizing the By-Laws, including creating the OCC Charter and making other minor edits. He plans to put together a thought force to work on this. The current plan is to present the Charter to the Service Board at the next meeting to discuss and get concurrence prior to distributing By-Laws Revisions, V3. to the ISRs. It's still likely that another Town Hall meeting would then be scheduled. If so, final edits would be made and then reviewed by an attorney to legal compliance for 501c3 corporations. Then, the By-Laws will be distributed for a vote by the ISRs.

The Three-Year Trial Period for the OCC expires in March 2025. The OCC proposes that the new term begins with the Board installation in July 2025. The Board will review prior to uploading changes and posting on the website. Additional input will be received from the group membership and a second Town Hall Meeting may (likely) be scheduled.

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The OCC is proposing to conduct a survey to find out what days and hours the office should be opened in order to best serve the membership. Marque will be helping Julie to develop the survey questions. The survey will be posted on the website, emailed to the ISRs, and printed in the Orange Blossom.

Service Board Chair: DJ K.

Reminded everyone to (if not already completed) to meet with previous Chair or your Co-Chair ASAP for your turnover report and review of responsibilities.

Discussion regarding restructuring the Intergroup information page on the website (to make it more user-friendly.)

Action Item:

Need to implement an action plan.

Office lease renewal is due December 21. DJ needs to review current lease. Budgeted for a 10% increase, but wants to explore additional benefits the complex might provide.

Action Item:

Mike to send copy of current lease to DJ.

Expressed gratitude for the Board's input, open-mindedness, and willingness to work together with varied views and ideas.

Chair-Elect: Marque H.

Marque is still working on "The Board Corner" for the Orange Blossom.

Continuing work on refining and updating new ISR training/orientation. Considering breaking it up into segments for the different aspects of ISR responsibilities.

Assisting Julie where possible (By-Laws Revisions, Survey development).

Ex-Officio: Ajit S.

No report.

Alateen Activities Coordinator: OPEN

No report.

Co-Secretary: Sofia C.

Received training on records responsibilities – how to update the master roster, tracking registered ISRs in Intergroup meetings, responding to emails regarding registration process.

Farsi Liaison: Ben P. (Absent)

Ben is committed to the Farsi meetings and being of service where he can, but he has had a lot going on in his life that prevents him from being committed to the Board and Intergroup.

DJ moved to remove Ben from this position due to ongoing absenteeism. Motion was seconded and approved.

Fundraising and Telephone Coverage: Cheryl J. and Dick G.

Co-chairs Cheryl and Dick discussed division of responsibilities. Cheryl will take on Fundraising and Dick will do Phone Coverage.

Cheryl will be helping Sarah G. with the Treasurer responsibilities for the Holiday Alathon (December 14).

Dick reported that Holiday phone coverage is being covered by him until he receives further direction regarding how much off hours phone coverage is needed.

Action Item:

Board or OCC needs to provide direction regarding how much off hours phone coverage is needed to serve membership.

Institutions: Gary G.

See attached report.

Nominations/Historian: Barbara Y.

DJ and Barbara to track down Archives box. Barbara is working on some ideas for sharing info about the AIS Office – how it started, when, etc. Fun archival facts that can be displayed at the office for people who visit.

Orange Blossom/News Editor: Jon M. and Cheryl S.

Reminder that the deadline for inclusion in the Orange Blossom is the 10th of the month (for the following month's publication). While capacity for content is quite large, the total file size cannot exceed 10 MB (in order to email successfully to the ISRs and everyone who subscribes).

Public Information: Eric N., Toni C., and JoJo D.

See attached reports.

Spanish Liaison: – Cindy R.

District 64 held a Conflict Resolution Workshop.

Cindy is working on implementing a procedure to ensure Spanish-speaking meetings registered in D64 are kept up to date on the OC website.

Requested an additional co-chair for this position. Will add to The Board Corner.

See attached report.

World Service Liaison: – Veronica B.
See attached report.

Office Report: – Mike F.

Reminded everyone that the old OC meeting numbers are no longer being used. All meetings are using the WSO registration number for donations. If that number is not used, the donation is credited to “Individual Donations” as opposed to Group Contributions.

New 48-page booklet has been published, “Healing Within our Alcoholic Relationships.” A substantial order was placed for these booklets and purchase is limited to 5 per visit.

See attached report.

OLD BUSINESS:

None

NEW BUSINESS:

- Service Board Meetings/Intergroup Meetings – Who has Voice and Vote? Who can make and second motions?
Action Item:
Voice/Vote Chart to be created for Intergroup Meetings & Service Board Meetings – Cherie S.
- Clarification regarding serving on Service Board and holding ISR position – Service Board members must resign their ISR position; they may not serve in both capacities.
- Clarification regarding Service Board members attending Service Board and Intergroup meetings – Service Board members are expected to attend all meetings of the Service Board and Intergroup. Two unexcused absences may result in removal of the Service Board member from his/her position.
- Requirements to serve as Registered ISR for a meeting – discussion and clarifications were made that it is recommended that elected ISRs have at least one year in Al-Anon. ISRs who are considering running for Service Board in February must have served as an ISR for a full year by June 30.
- Discussion about requirements to hold hybrid Intergroup meetings
Action Item:
Research requirements to hold successful hybrid Intergroup meetings – Cherie S. & Marque H.

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Birthdays:

None

Next scheduled Intergroup Service Board Meeting is November 20, 2024.

Motion to Close:

Motion to adjourn the meeting was made by Toni C. and seconded by Cheryl S. Motion passed.

Serenity Prayer

Respectfully submitted,

Cherie S., Secretary

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Spanish Liaison Report

- **On July 17, The OC Board took a vote and passed a motion to add all OC/GLB meetings back on the OC/GLB online Directory.**
- **Attended the Alanon/Alateen forum in Cost Mesa and found out about a new Alateen meeting starting up at Anaheim High School. Volunteers are needed to help with these meetings once a week Between the hours of 9:30-2:30 Times slots will be different every week and change every week, so they are not missing the same period every week. For more information you can call Gladys at**
- **Spanish information service office needs a Webmaster and Literature Coordinator. Located @ 11627 Telegraph Rd. 90670 Phone # (562) 948-2050**
- **The Information service office is celebrating 42 years on Saturday August 24, 2024 @ 9:00 am to 2:00 pm. 9255 South Pioneer Blvd. Santa Fe Springs, Ca. 90670 (Gus Velasco Neighborhood Center)**
- **72 Southern California AA with Al-Anon convention on November 8-10 needs Spanish speaking members to lead a marathon meetings. If interested text or email Maria G. @ (626) 487-5378
Mgmaralore28@gmail.com**

Thank you

Cindy R.

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WS Liaison Report to the OC IS Board Meeting 9/18/2024

- 1. Attended the Area Committee Meeting** on August 17, from 9 am to 4pm
We had a wonderful presentation titled “Unity Through Our Principles – Moving Forward Beyond Conflict” presenters from World Service Office (WSO) Sara S. Director of Programs and Cindy K, Past WSO Volunteer.
- 2. Delegate's Report, from the 64th Annual World Service Conference (WSC)** can be found at the [Delegate's Corner](#) in the SCWS Website

Literature Updates:

- Sharings are being accepted at WSO on - [Writings on Sponsorship and Service Sponsorship...](#)
 - New piece of literature, “Healing in our Alcoholic Relationships: A Collection of Insights from Our Collective Journey” (48-page booklet and will sell for \$4.00) It will be released this fall.
- 3.** I will be attending the Assembly on November 16, (9:00 AM - 4:00 PM), which will be held via Zoom. Group Representatives (GRs) will be electing a new SCWS Area Chairperson. Interested members are encouraged to read the Job Description for Chairperson to see if they meet the criteria: Chairperson Job Description, and submit Resumés no later than October 2, 2024.
 - 4. District 60 Workshop:**
Hope for Family Recovery – Speakers, panels, breakout sessions, lunch raffle prizes!
[Trinity Episcopal Church 2400 N. Canal St., Orange, Ca 92865](#)
Contact Liz S. at 714) 721-1126 for more information.

Love in Service,
Veronica B.